

**STUDENT PARKING – KEY CARD REQUEST
PEPPERDINE UNIVERSITY STUDENTS
6100 Center Drive
Los Angeles, CA 90045**

Please **print** the following information:

Date: _____

Name: _____ Phone: _____

Mailing Address: _____

For Card Renewal Only:

Student I.D.#: _____

Current Card Key #: _____

Car Make: _____

Amount Enclosed: \$ _____

Car License Plate #: _____

To receive a **NEW** student parking key card, please return this form completely filled out and a self-addressed, stamped envelope with a check for:

\$80.00 – New Key Card cost includes a **\$15.00 non-refundable** administration fee.

If you need to temporarily suspend your parking please notify the Parking Office, otherwise an unpaid account will automatically be deleted by the system and a \$10.00 processing fee will apply to re-instate it.

To renew your **CURRENT ACTIVE** student parking key card, please return this form completely filled out with a check for:

\$65.00 – Renewals – **DO NOT RETURN YOUR CURRENT KEY CARD.**

Please make checks payable to: **Standard Parking**
6080 Center Drive
Los Angeles, CA 90045
(310) 417-4629

This key card is good for parking Monday thru Friday and on weekends and holidays **for one semester only**.
Please DO NOT PARK IN RESERVED SPACES.

If your check and form are received by **August 15, 2008**, your key card will be mailed to you at your address.

If you miss the mail deadline, you may pick up your key card on the first day of attendance at the parking office before or after class. **Valid Pepperdine student ID is required.** Key cards will be activated within a 24-hour period after the parking company receives payment. **Keycards not renewed by September 15, 2008 for the fall semester will be deactivated and charged a \$10.00 late fee to reactivate.**

To avoid a delay we recommend that you **DO NOT WAIT**. Mail your information by the deadline. If you paid for a key card and do not have it by the first day of class, pull a ticket to enter the garage and check on the status at the Parking Office. If you do not receive a key card within five (5) days after the start of the semester, call Central Parking System to verify receipt of your payment. Thank you.

NOTICE: By use and/or issuance of the parking card, you accept the following: The parking card is to be used only by the individual to whom the card is issued. You assume full responsibility for the control, custody and use of the card. You shall indemnify, defend and hold Landlord, its employees, contractors, agents and affiliates harmless from and against any and all claims, damages, unauthorized uses and causes of actions arising as a result of, or in connection with, any use of the parking card and from any and all costs, attorney's fees, expenses and liabilities incurred in the defense of any claim or any action or proceedings brought as a result of, or in connection with, such use.