

# PEPPERDINE UNIVERSITY

Graduate School of Education and Psychology

## ASSISTANTSHIP APPLICATION

Date \_\_\_\_\_

Date Received \_\_\_\_\_

Name \_\_\_\_\_  
*Last First Middle Initial*

Local Address \_\_\_\_\_

Phone Number (*home*) \_\_\_\_\_ (*cell*) \_\_\_\_\_ (*other*) \_\_\_\_\_

E-mail address \_\_\_\_\_

Campus Attending \_\_\_\_\_ Requested Trimester \_\_\_\_\_

Enrolled in Education / Psychology Program: \_\_\_\_\_  
(*Please circle one*) (*Indicate program*)

Hours available per week \_\_\_\_\_ Expected Graduation Date \_\_\_\_\_

Below please list the days and times that you are available during the trimester:

**Note: Regular office hours are Monday-Friday, 8:00 a.m. to 7:00 p.m.**

MONDAY \_\_\_\_\_ TUESDAY \_\_\_\_\_ WEDNESDAY \_\_\_\_\_ THURSDAY \_\_\_\_\_ FRIDAY \_\_\_\_\_

Are you willing to commit at least three trimesters to serve as an assistant? \_\_\_\_\_

**Please provide the requested information in the following areas & attach resume**

\* Skills and abilities related to the position for which you are making application:

\_\_\_\_\_  
\_\_\_\_\_

\* Computer skills you possess (PC/MAC):

\_\_\_\_\_

\* Employment experience:

*Employer* \_\_\_\_\_

*Job Title* \_\_\_\_\_

*Duties* \_\_\_\_\_

*Employer* \_\_\_\_\_

*Job Title* \_\_\_\_\_

*Duties* \_\_\_\_\_

**Please return this application and a copy of your resume to: Student Employment**

Pepperdine University, GSEP, 6100 Center Drive, 5th floor, Los Angeles, CA 90045, (310) 568-2375

(Please see reverse side for additional information)