

**STATEMENT OF RESPONSIBILITY • Teaching Credential**

**Provided I am accepted into Pepperdine University's Graduate School of Education and Psychology, I hereby make the following statement and acknowledge that I fully understand the rules, regulations, and policies regarding my eligibility to enroll and remain in the Teaching Preparation pathway for the purpose of obtaining a teaching credential:**

- a) I must have completed a baccalaureate or higher degree from a regionally-accredited college or university;
- b) I must maintain a cumulative grade point average of 3.0 in all work completed in the program in order to graduate;
- c) To remain eligible, I must accept full responsibility to maintain the academic program standards as stated in the Pepperdine University Graduate School of Education and Psychology catalog;
- d) I must complete and submit the Certificate of Clearance online form and tuberculosis (TB) test to the credential office prior to my first term of classes.

*I understand that if I hold or have held a Certificate of Clearance (COC), California Teaching Credential, Pre-Intern or Intern Certificate, or Emergency Teacher Permit, I must submit verification of the credential document (current) to the Pepperdine University Graduate School of Education and Psychology Credential Office in lieu of the COC.*

***I understand the Certificate of Clearance Policy:***

*A student may be denied approval for student teaching if found to have answered "yes" to any of the personal fitness questions on the Certificate of Clearance (COC) form including unconfirmed identity; criminal record; inadequate qualifications; behavioral or personality disabilities; addiction to alcohol, narcotics, other addictive substances; or another condition not specified above which is adjudged to render the student unfit for working with children. In such cases, clearance will be required prior to approval for student teaching.*

- e) I am aware that course work pertaining to the U.S. constitution is a requirement for a Preliminary teaching credential, and that I may satisfy this requirement by passing a commission-approved college or university exam, or by submitting a transcript which verifies completion of an approved college course.
- f) I further acknowledge that I am required to take MATP 620 (4) Literacy in the 21<sup>st</sup> Century and MATP 664 (3) Language Arts Methods course and pass the RICA (reading instruction competence assessment) for my first Multiple-subject Teaching Credential;

Due to the nature of the content of the RICA examination, I understand that it is strongly recommended that I complete MATP 620 (4), MATP 630 (3), MATP 664 (3), and some clinical experience prior to taking the RICA examination.

The California commission on teacher credentialing monitors the passing rate of RICA based on the institution where the language acquisition and language arts Methods course was taken. Pepperdine University's policy requires that MATP 620 (4) and MATP 664 (3) be taken in residence.

***g) I understand the Subject-Matter Competence Policy:***

*Multiple-subject credential students must take and pass the state-approved subject-matter competence examination — California subject examination for teachers (CSET) — to establish subject-matter competence.*

*Single-subject credential students have two methods of establishing subject-matter competence. The student must either complete a commission-approved subject-matter program at a California college or university and obtain a subject-matter statement letter (verification of completion) from the authorized person in the education department at that university or college, or the student may take and pass the state-approved subject-matter competence examination(s).*

*I understand that either the original official subject-matter competence verification letter (single-subject credential students only) must be submitted to the Pepperdine University Graduate School of Education and Psychology credential office or a copy of the state-approved subject-matter examination(s) passing transcript must be submitted to the Graduate School of Education and Psychology credential office for verification.*

*I understand that subject-matter competence and passage of CSET or its equivalent must be verified prior to clinical experience.*

- h) I understand that test dates such as CBEST and CSET may fall on a weekend class meeting, in which case, release time will not be granted.

I also understand that passage of subject matter competence before starting the MAE for Teacher Preparation pathway is necessary to complete a one-year program.

i) ***I understand the Residency Policy:***

Residency Policy: to be recommended for a teaching credential, students are required to complete all course work and credential requirements at Pepperdine University once admitted to the program.

**For all students:**

- MATP 600: Human Development (4)
- MATP 610: Instructional Design (4)
- MATP 620: Literacy in the 21<sup>st</sup> Century (4)
- MATP 630: Teaching English Learners (3)

*Clinical Experience: A minimum of two assignments of Clinical Experience completed under Pepperdine University supervision is required for all teaching credential candidates.*

**For multiple-subject credential students only:**

- MATP 660: History- Social Science- Visual and Performing Arts (2)
- MATP 662: Science- Mathematics- Technology Methods (3)
- MATP 664: Language Arts (3)

**For single-subject students only:**

- MATP 670: Developing Secondary Methods (3)
- MATP 672: Developing Content Area (1)
- MATP 674: Advanced Secondary Methods (3)
- MATP 676: Advanced Content Area (1)

- j) All credential candidates will complete Performance Assessment for California Teachers (PACT). The SB2042 teacher preparation pathways are based on mastery of which is demonstrated in PACT completed during the pathway sequence.
- k) I acknowledge that I may be removed from a Clinical Experience site assignment, without prior notice, by administrative action. I acknowledge that if I leave Clinical Experience before completion of an assignment, either by administrative action or by voluntary withdrawal, I must request readmission to the Teaching Credential Pathway in writing, and that readmission is not automatic.
- l) I acknowledge that Pepperdine University's Graduate school of education and Psychology is committed to the concept that continuous screening and evaluation are necessary to ensure that candidates who complete a pathway are well prepared to be effective members of the teaching profession. Thus, candidates can expect to be evaluated on possession of basic skills, personal qualifications, and performance factors in addition to completion of courses.
- m) I understand that the credential pathway that I am entering is designed in compliance with California state standards. All California teacher credentialing programs are subject to legislative changes. I understand that adjustments in my pathway may be necessary to comply with such changes.

I further acknowledge that if I am asked to withdraw due to my failure in any one of the above regulations. I accept full financial responsibility in keeping with the tuition refund policy as stated in the Pepperdine University Graduate School of Education catalog.

**STATEMENT OF RESPONSIBILITY**

PLEASE PRINT OR TYPE

I.D. NO.	LAST NAME OF APPLICANT	FIRST NAME, MIDDLE INITIAL	TELEPHONE NO. ( )
HOME ADDRESS		CITY / STATE / ZIP CODE	COUNTRY
Signature X			Date