

## PLACEMENT FILE STATUS

The Family Educational Rights and Privacy Act of 1974 (the Buckley Amendment) provides that placement records accumulated by institutions of higher education after January 1, 1975 must be open to applicant inspection. However, the law also provides that applicants may waive their right of access to evaluations and letters of recommendation. If you choose to waive your right and later change your mind, you may request in writing that your file be changed to open status. However, you will not be granted access to any evaluation or letters of recommendation received prior to your request for change status.

- I have read and understand the provisions of the Family Educational Rights and Privacy Act of 1974 and I voluntarily waive my right of access to evaluations and letters of recommendation in my placement file. I request that my file be a CONFIDENTIAL FILE.
  
- I have read and understand the provisions of the Family Educational Rights and Privacy Act of 1974 and I DO NOT waive my right of access of evaluations and letters of recommendation in my placement file. I request that my file be an OPEN FILE.

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SIGNATURE OF APPLICANT

DATE