

Sample General Interview Questions

1. Why do you want to work here? Why do you believe this company would be a good fit with your interests and background?
2. What are your greatest strengths? Weaknesses?
3. Where do you see yourself in three to five years?
4. How are you qualified for this job? Why should I hire you?
5. What are your salary expectations?

Do your research. Know what salary you need to live on. Find out what others are making in this type of position and organization. Consult salary surveys to find out this type of information.

Additional Questions

1. If I spoke with your supervisor, how would he/she describe you?
2. What are 2 examples of tasks that you do not particularly enjoy doing? How do you remain motivated to complete these tasks?
3. What types of people do you work well with? What types of people do you find challenging to work with?
4. Describe a situation from your work experience when you went above and beyond what was required.
5. Give me an example of a time when you needed to enforce a policy with which you did not agree.

Questions To Ask the Employer

1. What type of training do you provide for this position?
2. How often are performance reviews given?
3. What is your organization's view of the ideal candidate?
4. How is professional development supported?
5. How are teams used in your organization? Is there collaboration between staff?
6. What challenges currently face this organization and position?
7. When are you looking to make a decision, and when is the anticipated start date?