WaveNet Guide
For New and Continuing Students

Who is this guide for?

- For those who applied for the Free Application for Federal Student Aid (FAFSA)

AND

- Have received an email notification from the Financial Aid Office regarding their financial aid offer via Pepperdine's Student Center.
What is this guide for?

This guide shows you how to navigate WaveNet after being informed that you have received your financial aid offer.

- Step 1: Log into WaveNet
- Step 2: Check Your To Do List
- Step 3: View Financial Aid Offer Eligibility
- Step 4: Accept (or Decline) Financial Aid Offers
- Step 5: Modify Financial Aid Offers’ Amount
- Step 6: Disclosure Statement Agreement
- Step 7: Direct Loan Master Promissory Note (MPN – loan application)

Reminder
This guide shows you how to navigate WaveNet after being informed that you have received your financial aid offer.

Step 1: Log Into Your Wavenet

To begin, log in to WaveNet. (If you forgot your login information, please contact the Information Technology Help Desk at 310-506-HELP.)
Step 2: Check Your To Do List

By clicking on each requirement, you will be provided with detailed instructions on how to complete each item.

Federal Direct Grad PLUS MPN
Institution: Pepperdine University
Department: LOAN
Aid Year: 2023
Description: Complete your Federal Direct GRADUATE PLUS Loan Master Promissory Note (MPN). Log into the website listed below with your Federal Student Aid ID. All students should select "Pepperdine University" when prompted for your school. If you need assistance with your FSA ID or the online process, please call the Dept of Ed at 800/842-2677. Please allow 2-3 business days for your MPN status to update once completed.
Link: https://studentaid.gov/mpn/gras/lending
Step 3: View Financial Aid Award Eligibility

- *The Award Summary page displays the types and amounts of financial aid that you are eligible to receive. You may return to this page at any time.
- In the navigation bar located at the left hand side of your home WaveNet page, click **Finances** section and scroll down to **View Financial Aid Status** section.

Click on the **Aid Year** you wish to view, so you have your financial aid for your selected aid year listed for you.
Step 3: View Financial Aid Award Eligibility

Click on the View Aid Details at the bottom of the View Financial Aid Status section so you can select the aid year you wish to view.

Click the Aid Year you wish to view, you may review your financial aid offer eligibility by year and/or by term.

Click on Loan Details for more information related to your specific loan choice.
Step 3: View Financial Aid Award Eligibility

**Important**: Please pay attention to the TERMS for which you have been offered aid (e.g., Fall, Spring, Summer). If you will enroll in more or less terms than are indicated, please do NOT accept your aid. DO contact the GSEP Financial Aid Office at gsepfaid@pepperdine.edu or call 310-568-5775. We will revise your financial aid offers for the correct number of terms, and you can then accept your offers.

Close the window shown in previous page to go back to the main page to accept or decline your offer.

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Step 4: Accept (or Decline) Financial Aid Awards

**Important**: You MUST indicate whether you want to accept, decline, or reduce EACH financial aid offer before your aid can be processed by the Financial Aid Office.
Step 4: Accept (or Decline) Financial Aid Awards

In the navigation bar located at the left hand side of your home WaveNet page, click Finances section and scroll down to View Financial Aid Status section, click the Accept/Decline Awards button.

![View Financial Aid Status](image)

Click on the Current Aid Year (*what circled in the image might not be your current aid year) to access the Accept/Decline Awards page.

![Select the aid year you wish to view](image)
Step 4: Accept (or Decline) Financial Aid Awards

If you want to accept or decline all of your offers, click the accept all or decline all box, select update totals, and submit.

- Please note that this option does NOT allow you to reduce the amount of loan funding. If you would like to accept your loan and reduce the amount you wish to borrow, please proceed to Step 5.

- If you wish to accept a/few specific award(s) (i.e., not all the awards), see instruction next page.

If you want to only accept a/few specific offer(s) (i.e., not all the awards), click the accept or decline box for EACH award, select update totals, and submit.

- Please note that this option does NOT allow you to reduce the amount of loan funding. If you would like to accept your loan and reduce the amount you wish to borrow, please proceed to Step 5.
Step 4: Accept (or Decline) Financial Aid Awards

Once you accepted or declined all the financial aid offers, **you MUST click the "Submit" option at the bottom of the page** before continuing (see red mark in image 10), at which point you will be prompted to accept various terms and conditions of the loan.

The **award code** for each financial aid offer is explained in Award Code Explanations section.
Step 5: Modify Financial Aid Awards’ Amount

In the navigation bar located at the left hand side of your home WaveNet page, click Finances section and scroll down to View Financial Aid Status section, click the Accept/Decline Awards button.

Step 5: Modify Financial Aid Awards’ Amount

Click on the Current Aid Year (what circled in the image might not be your current aid year) to access the Accept/Decline Awards page.
Step 5: Modify Financial Aid Awards’ Amount

In order to **modify** the amount of loan funding you wish to borrow, click the box under the *Accept* column beside the loan you wish to accept. Once you have done so, enter the **NEW** amount in the box in the *Accepted* column beside the loan(s).

**Table:**

<table>
<thead>
<tr>
<th>Award</th>
<th>Category</th>
<th>Career</th>
<th>Offered</th>
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<th>Decline</th>
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</tr>
</tbody>
</table>

**Steps:**

1. **Click** on the box under the *Accept* column.
2. **Type in** your desired **NEW** amount.

**Note:** After reducing, accepting, or declining **ALL** financial aid offers, you **MUST** click **UPDATE TOTALS** the **SUBMIT BUTTON** at the bottom of the page before continuing.
Step 5: Modify Financial Aid Awards’ Amount

Once you accepted or declined all the financial aid offers, you MUST click the "Submit" option at the bottom of the page before continuing, at which point you will be prompted to accept various terms and conditions of the loan.

The award code for each financial aid award is explained in Award Code Explanations section.
Step 6: Disclosure Statement Agreement

- After you click Submit, a disclosure statement with important financial aid information will display.
- Click Yes to indicate that you have read and understood the disclosure statement (if you click No your information will not be processed).
- After you have clicked “Yes”, you will receive confirmation of your submission.
- If you wish to know more about financial aid terms and conditions, please visit https://gsep.pepperdine.edu/admission/financial-aid/terms/

Step 7: Direct Loan Master Promissory Note (MPN – loan application)

If you accepted the unsubsidized loan, you are required to complete a Direct Loan Master Promissory Note (loan application) online. Please keep in mind that only first time borrowers at GSEP are required to complete a Direct Loan Master Promissory Note.
If you accepted student loan funding, you are also **required** to complete *Entrance Counseling* online. Please keep in mind that **only** first time borrowers at GSEP are required to complete Entrance Counseling.

If you plan to borrow the **Graduate PLUS Loan**, please start the application process by visiting [https://studentloans.gov](https://studentloans.gov) and use your **FSA (Federal Student Aid) ID** to access the website. Once logged in, select "Request a PLUS Loan" from the menu options so that you can complete both the **credit check** and **PLUS Master Promissory Note (MPN)**. We will notify you via **email** once this loan is added to your financial aid offer.

If your financial aid file is complete before the start of the term, your aid will be disbursed during the first week of classes each term. Any financial aid in **excess** of your tuition and fee charges will be refunded by the Student Accounts office after the add/drop period of each term.
OFFICE HOURS
Monday-Friday, 8 AM-5 PM
GSEPfaid@pepperdine.edu
310.568.5775